

Officers & Employees Continuing Education 2019

POSC remains committed in providing its Directors, Officers and Employees opportunities for growth & development through its various training & orientation activities

	SEMINARS & TRAININGS	NO. OF TIMES CONDUCTED	NO. OF PARTICIPANTS	TOTAL TRAINING HOURS
	A. Regular Programs	10	198	1008
1	Annual POSC Updates Leaders At Your Service Workshop of FSR's	1	13	91
2	Employee Re-orientation on Selected Policies, Processes and Systems	4	180	885
3	New Hire Orientation	5	5	32
	B. Work Specific Development Programs (Specialized Programs)	18	293	1862
1	2019 Risk Summit	1	3	21
2	Assessing Risk Ensuring Internal Audit Value	1	1	14
3	Be informed: Keep up with the tax Reform!	1	2	12
4	Building and Property Management	1	1	6
5	COSO Framework Demystified	1	1	6
6	Cybersecurity Forum by DICT	1	65	455
7	Fundamentals of IT Auditing	1	3	42
8	Hands-On Training for Field Services Representatives (FSR)	1	1	110
9	Hands-On Training for Lottery Terminal Trouble Shooting	1	49	196
10	Identify and Access Management Seminar for Non-IT Auditors	1	1	13
11	IMS Audit Workshop	2	20	124
12	ISO Refresher Seminar by CQL	2	141	807
13	Preparing Quality Audit Workshop	1	1	7
14	Tools & Techniques for IA Manager	1	2	14

*Public Trainings

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15	Tools and Techniques for IA Staff	1	1	28
16	Train Beyond-Rise and Shine!	1	1	7
	C. General Development Programs	20	262	1816
1	ACIIA CAE Leadership Forum	1	1	14
2	Cornerstone of Learning Organization Workshop	1	25	150
3	Disaster Preparedness Seminar	1	25	100
4	Electronic Records Management	1	1	6
5	Foundations of Leadership (FLEX)	1	7	98
6	Lunch and Learn Session on Initiative	1	15	15
7	MS Excel Training	1	10	310
8	Occupational First Aid & CPR with AED Workshop	1	29	203
9	Records, Filing Management	1	2	14
10	Road Safety & Disaster Preparedness Seminar	1	45	180
11	Telephone Handling Skills Training	2	8	52
12	The Eco-System Activation workshop	1	1	19
13	The Hows and Whys of Supervision Workshop	2	18	234
14	Tuberculosis Health talk	1	13	13
15	Updates on MIS/IT, Data Privacy & Workforce	1	46	184
16	Written Business Communications Skills Workshop	3	16	224
	D. Values Enhancement Programs	2	49	196
1	Lenten Reflection/ Spiritual Deepening	2	49	196
	TOTAL	50	802	4,882